



GCCCD Vision, Mission and Value Statement

Vision: Transforming lives through learning.

Mission: Provide outstanding learning opportunities that prepare students to meet community needs and future challenges of a complex, global society.

Value Statement: Cultivate a student-centered culture of excellence, trust, stewardship, and service.

Public Safety and Emergency Preparedness Council

**September 20, 2017, Meeting Minutes
8:30am @ Grossmont Building 60, Room 207**

		Members Present		<input type="checkbox"/>
Chair: Director-Campus and Parking Services (CAPS)	Nicole Conklin	<input checked="" type="checkbox"/>		
Associate Dean-Student Affairs – Cuyamaca	Lauren Vaknin	<input type="checkbox"/>	Academic Senate Representative – CC	<input type="checkbox"/>
Associate Dean-Student Affairs-Grossmont	Sara Varghese	<input type="checkbox"/>	Academic Senate Representative – GC	<input type="checkbox"/>
GCCCD/ Sheriff's Office Sergeant	Sgt. Munzenmaier	<input checked="" type="checkbox"/>	Classified Senate Representative	<input checked="" type="checkbox"/>
GCCCD/Sheriff's Office Deputy	Deputy on duty at site – alternate GC, CC	<input type="checkbox"/>	Director-Facilities Planning, Dev. & Maintenance	<input checked="" type="checkbox"/>
CAPS Specialist	Specialist on duty at site – alternate GC, CC	<input checked="" type="checkbox"/>	Director-Campus Facilities – CC	<input checked="" type="checkbox"/>
Cuyamaca EPC Representative Chair or Co-Chair	Sahar Abushaban	<input type="checkbox"/>	Director-Campus Facilities – GC	<input checked="" type="checkbox"/>
Grossmont EPC Representative Chair or Co-Chair	Jeff Lehman	<input checked="" type="checkbox"/>	Director- Communications and Public Information	<input checked="" type="checkbox"/>
District Services Representative AT Large	Ron Adams	<input type="checkbox"/>		
Extended Cabinet Rep	Lorenze Legaspi	<input type="checkbox"/>		
Student Representatives	Djonee Holmes	<input type="checkbox"/>	Recorder: CAPS	<input checked="" type="checkbox"/>
	Tanuja Adigopula	<input type="checkbox"/>	Administrative Support	Vanessa Porras & Gabriela Avila Garcia
		<input type="checkbox"/>		

<p>1. BP/AP 3550 2nd Review</p>	<p>The council meeting started with introductions since there are new council members.</p> <p><u>BP/AP 3550</u> The review was sent to GCCCD lawyers, during the examination new and more specific language was added to BP. Council agrees with the additions and changes.</p> <p><u>AP</u></p>
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	<p>Additional changes were made, including the name changed back in May of this year. Those changes also require annual written notice to all students and staff of the drug & alcohol free campus policy set in place. The notice should also include the assistance provided to those who need it.</p> <p>Council agrees that the new verbiage is very thorough and direct.</p> <p>Changes were made to the health risk section.</p> <p>No suggestions for additions were made for this particular topic. Leave as is and send to Chancellors Cabinet for review.</p>
<p>2. New Staff Parking Permits</p>	<p>Nicole presented the new design for the staff parking permits, which need to be better material and of higher quality as the permits will be for 3 years instead of 2. For this reason Nicole decided to change companies to someone who can provide the high quality material the District is looking for. Nicole, also brought different styles of permits for council members to look at and get their opinions. She advised that the plastic permit hangers used in the past were no longer available and are not of good material as they would not sustain the sun exposure for 3 years.</p> <p>Council likes the plastic holders still. Nicole will re-size the permits to fit in a plastic parking holder.</p> <p>The council questioned the parking permits and discussed the pros and cons of each individual design. Nicole and Vanessa voiced their concerns with the recent spike in permits being forged,</p>

	<p>therefore, the new design should be one that is extremely difficult to duplicate.</p> <p>Council likes the design.</p> <p>Nicole recommended that all parking control be directed to CAPS. Due to people giving away free permits, abusing, and duplicating parking permits. It would be easier to control and maintain accurate records.</p> <p>Council agrees that CAPS should have full parking permit control.</p> <p>Nicole would like to order the new staff permits in the next few weeks to have them available for 3 months prior to expiration date (6/30/2018). Nicole voiced that she would like to set up a booth during flex week where staff members can easily obtain their new parking permit. Council members liked the idea and agreed.</p>
<p>3. Bike Fix it station locations</p>	<p>Bike fix Stations have been ordered for those students and staff members who choose to ride their bikes to school. CAPS has been working together with iCommute (they are a grant based program and it is free) to provide additional alternatives for those who are looking to make their commute more affordable. Since working with iCommute, we have received a Bronze Award for all the activities the District has been doing. Installing the Bike Fix Stations will earn the District a higher award.</p> <p>iCommute has offered to come out to each campus to offer a free presentation on how to operate the Bike Fix Stations.</p>

	<p>The stations come with a warranty and are easy to fix should anything break. In addition, each campus would get a station with their corresponding color.</p> <p>Council questioned if the bike racks are full and if such expense is necessary. Nicole explained that based on extensive research she has done and multiple phone calls received from both students and staff asking if our campus has such stations, she finds it an important addition to the campus.</p> <p>Suggestions for the station at Grossmont Campus were Bus station, 20's area, and building 62. Council agreed that Bus Station is the best and most visible location for the Bike Fix Station to be installed.</p> <p>Council agreed to install the bike fix station near the I building at Cuyamaca Campus as it will be visible to everyone.</p>
<p>4. PA System Test- November 2017</p>	<p>Kens staff installed a new PA System in the LRC building at Cuyamaca, which will mimic the Grossmont PA. The system should be ready in November and will reach as far as the CDC & Museum. Prior to testing the new system, a notice will be placed on student center TV's and a notice will be mailed to nearby neighbors.</p>
<p>5. Blue Light Phone Cameras Discussion</p>	<p>Nicole has been getting quotes to replace with new and improved technology such as, 360 view camera, PA system, and possibly LPR that are capable of reading license plates. The cost of such security system improvement (not including LPR) is approximately \$100K.</p>

	<p>The system is cloud based with different capabilities included but not limited to tilting cameras to different angles, taking them off, running year round or as programmed and much more.</p> <p>Council voiced their concerns about the privacy aspect that will come with the new security system not only from staff but also from students.</p> <p>One of the council members suggested for us to send a survey to all staff to obtain feedback. As many staff member might see such improvement as a violation of privacy. The council was advised that signs would need to be posted around campus.</p> <p>Nicole explained the necessity for a security system for many reasons including the following, hit and runs, staff & student's safety, burglary, larceny and campus vandalizing. Not to mention that we are one of the only campuses in Southern California without a large scale security system. During visits from CPTED, a camera security system was suggested, or even the use of fake cameras and signage to deter crime.</p> <p>The idea will be taken to ASGC to see what the students think.</p> <p>Nicole explained that Code Blue would come out to fix any issues with the phones which will keep in house maintenance to a minimum.</p> <p>Council agreed this won't be an easy task but worth the safety of everyone on campus.</p>
6. Toasters/Toaster Oven Fire Alarm Calls Student	Subject tabled for meeting next month.

7. Smoking Citation Updates	Subject tabled for meeting next month.
Additions to the Agenda:	
Great Shakeout	Taking place 10/19 at 10:19AM. Suggestions that PA system be tested during this time. Lorena will send out notices. Council agrees.